



**NAIFA-Virginia 2018 Career Conference**  
*The Hilton Richmond Hotel & Spa (Shortpump)*  
 12042 West Broad Street, Richmond, VA 23233  
 May 6-7, 2018

**INDIVIDUAL REGISTRATION FORM (please print)**

**Early Bird RSVP March 31~ Final RSVP April 30**

Name: \_\_\_\_\_ Nickname for Badge: \_\_\_\_\_ Local Association: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Spouse/Guest Name: \_\_\_\_\_ Nickname for Badge: \_\_\_\_\_

Address/City/State/Zip Code \_\_\_\_\_

Please register me for the President-Elect's Conference to be held at 12pm on Sunday, May 6<sup>th</sup>, 2018

Please register me for the Delegate Council / Annual Meeting to be held on Monday, May 7<sup>th</sup>, 2018



**REGISTRATION FEES**

<input checked="" type="checkbox"/> Please Check Box(s) & <input type="radio"/> Circle Rate(s) →	If paid by March 31 <sup>st</sup>	After 3/31/18
<input type="checkbox"/> <b>ALL EVENTS (Sunday &amp; Monday)</b>	Members \$150 Non-Members \$200	Members \$200 Non-Members \$250
<input type="checkbox"/> <b>NON-MEMBER SPOUSE/GUESTS OF REGISTRANTS</b> (Sunday Hospitality, Monday Breakfast & Luncheon)	\$100	\$125
<input type="checkbox"/> <b>Sunday (One Day) PASS (May 6)</b> Includes LTCP and/or Other CE, & Hospitality	Members \$75 Non-Members \$125	Members \$100 Non-Members \$150
<input type="checkbox"/> <b>Monday (One Day) PASS (May 7)</b> * Includes Continental Breakfast, Visits with Vendors, Speakers, & Lunch (8:00am-2:30pm)	Members \$95 Non-Members \$125	Members \$125 Non-Members \$150

**HOTEL REGISTRATION ~ Reservation Procedures ~ Book your room by 4/12/18 to capture the Group Rate**

Arrangements must be made **directly** with the Hilton Hotel by calling 804-364-3600 for these special room rates **by April 12, 2018**. When **making** reservations, state that you are attending the "NAIFA-VA" meeting to ensure the group rate. The special room rates of \$139/night plus tax Standard or Double has been established with the facility for May 4-8. Guaranteed room reservations not cancelled 72 hours before arrival will be charged one night's room and tax. There is also a \$50 early departure fee if the hotel is not notified before or at check-in. Parking is complimentary.

**PAYMENT**

For the Convention Registration, please make checks payable to NAIFA-Virginia. Fees may be charged to MasterCard, Visa or Discover by completing the information below. Cancellation Policy: All fees paid will be refunded provided that written notice is received by NAIFA-Virginia prior to April 6, 2018. Each registrant will settle their own hotel reservation at the end of their stay.

Check one: MasterCard  Visa  Discover

Name on card \_\_\_\_\_ Signature \_\_\_\_\_

Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

**TOTAL AMOUNT SUBMITTED: \$ \_\_\_\_\_**

**Mail Form and Payment to:** NAIFA-Virginia, 3108 N. Parham Road, Suite 100-A, Henrico, VA 23294-4415

**E-mail Form with Credit Card Payment to:** [marie@naifa-virginia.org](mailto:marie@naifa-virginia.org)

**FAX Form with Credit Card Payment to:** 804.965.0823 **Questions:** 804.747.6020 ext 101 or ext 111